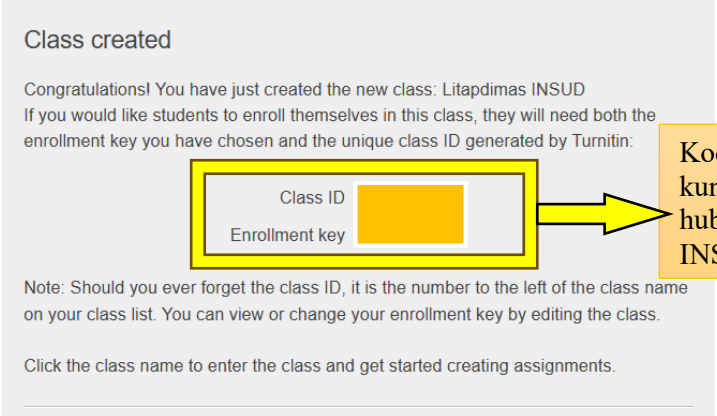


## CARA PENGAJUAN/ SUBMIT ARTIKEL UNTUK CEK TURNITIN

1. Berikut ini adalah Class ID untuk akun Turnitin dan Enrollment key untuk DOSEN INSUD LAMONGAN.



**Class created**

Congratulations! You have just created the new class: Litapdimas INSUD  
If you would like students to enroll themselves in this class, they will need both the enrollment key you have chosen and the unique class ID generated by Turnitin:

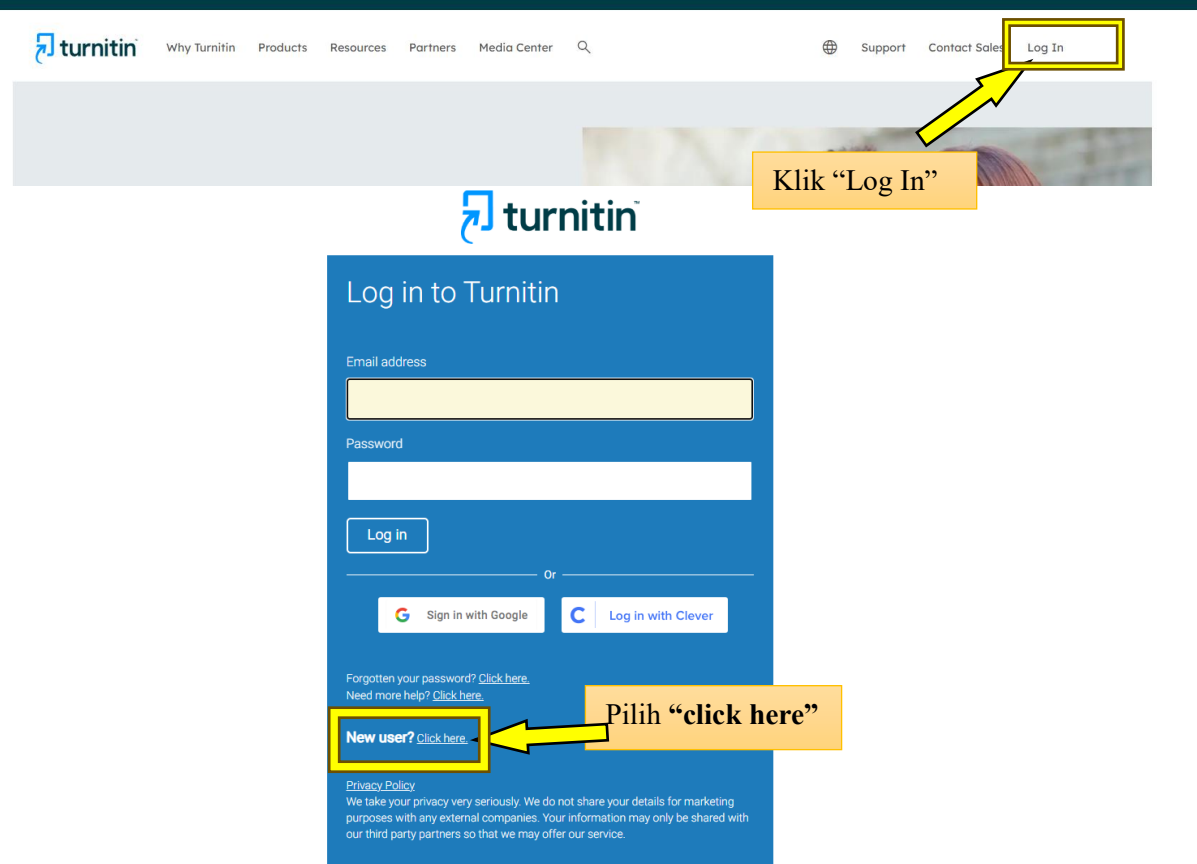
Class ID [Redacted]  
Enrollment key [Redacted]

Note: Should you ever forget the class ID, it is the number to the left of the class name on your class list. You can view or change your enrollment key by editing the class.

Click the class name to enter the class and get started creating assignments.

**Kode akses dan kuncinya, silahkan hubungi LP2M INSUD**

2. Buka web [turnitin.com](https://turnitin.com) kemudian klik login hingga tampil halaman seperti ini dan Pilih “New user? Click here”,



turnitin Why Turnitin Products Resources Partners Media Center Support Contact Sales Log In

**Klik “Log In”**

### Log in to Turnitin

Email address  
[Input field]

Password  
[Input field]

Log in

Or

Sign in with Google Log in with Clever

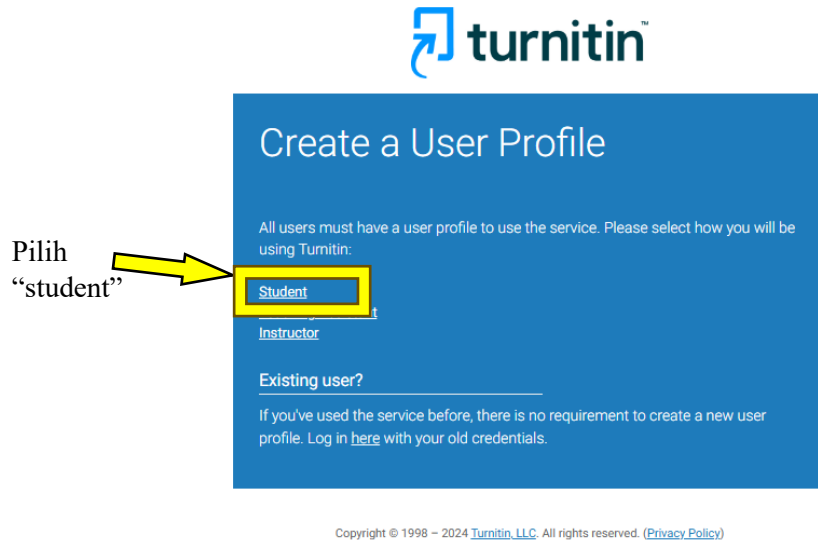
Forgotten your password? [Click here.](#)  
Need more help? [Click here.](#)

**New user? [Click here.](#)**

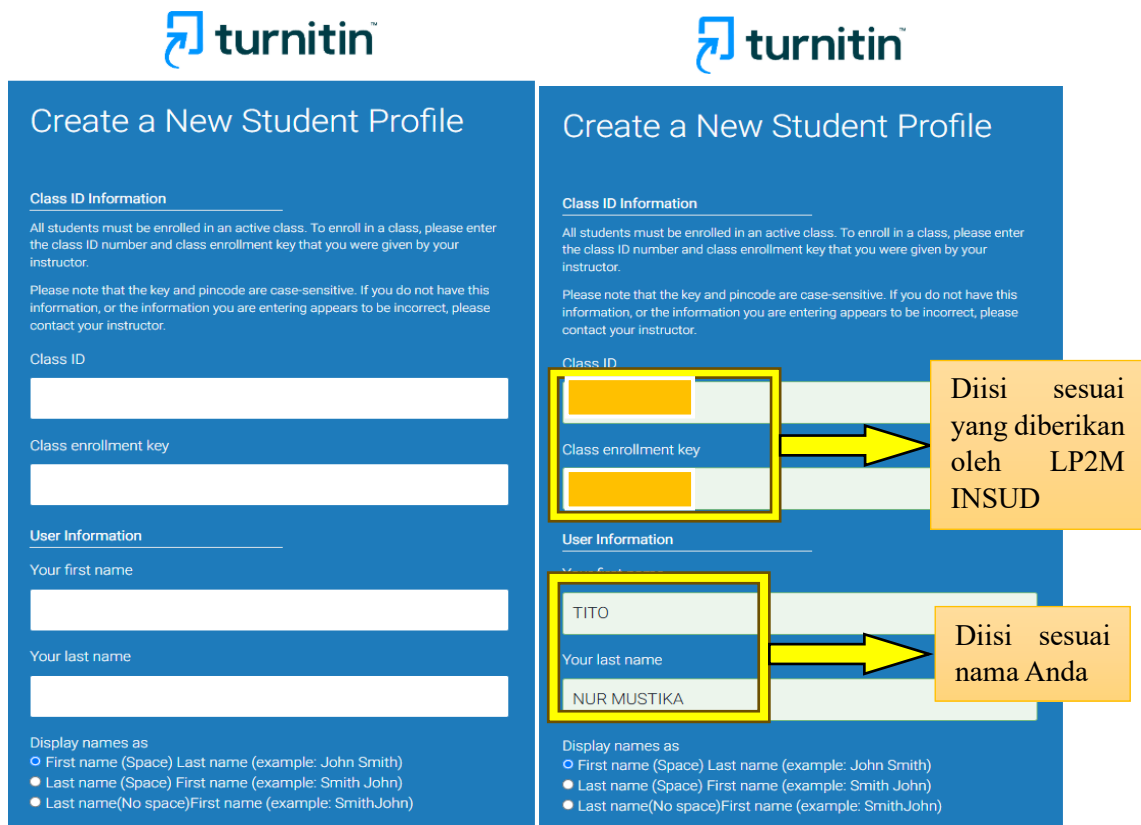
**Pilih “click here”**

Privacy Policy  
We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

3. Pilih “New user? Click here”, maka tampilan akan menjadi seperti dibawah ini , kemudian pilih “Student”. (dalam hal ini tidak ada hubungannya dengan profesi, hanya manfaatnya saja yang diambil)



4. Setelah itu, muncul halaman berikut, dan silahkan diisi seperti contoh disampingnya.



5. Diisi sampai selesai, seperti contoh dibawah ini, untuk bagian email sebaiknya menggunakan domain **@insud.ac.id** (dibawah ini hanya contoh), kemudian klik **“I Agree, Create Profile”**

The image shows a registration form with several sections. Yellow boxes highlight specific input fields, and yellow arrows point from these boxes to explanatory text boxes. At the bottom, there are two more annotations: 'centang' with an arrow pointing to a checked checkbox, and 'Pilih' with an arrow pointing to the 'I Agree -- Create Profile' button.

**Display names as**

- First name (Space) Last name (example: John Smith)
- Last name (Space) First name (example: Smith John)
- Last name(No space)First name (example: SmithJohn)

**Email address**

titonm2003@insud.ac.id

Confirm email address

titonm2003@insud.ac.id

Diisi email pribadi berdomain @insud.ac.id

**Password and Security**

Create a password for your account. Your password must:

- have a minimum of 12 characters
- Include at least one number
- Include upper and lower case letters
- Include at least one special character (~!@#\$%^&\*()-\_+=[0!;`~<+./)

Enter your password

.....

Confirm your password

.....

Diisi password 12 karakter dan dicatat karena penting.

Next, please enter a secret question and answer combination. You will be asked for this combination if you ever forget your password and need to reset it.

**Secret question**

What was the name of the first album that you bought? [v]

**Question answer**

bee gess

Pilih pertanyaan rahasia dan isikan jawabannya.

**User Agreement**

Please read our user agreement below. Select 'I agree' to complete your user profile.

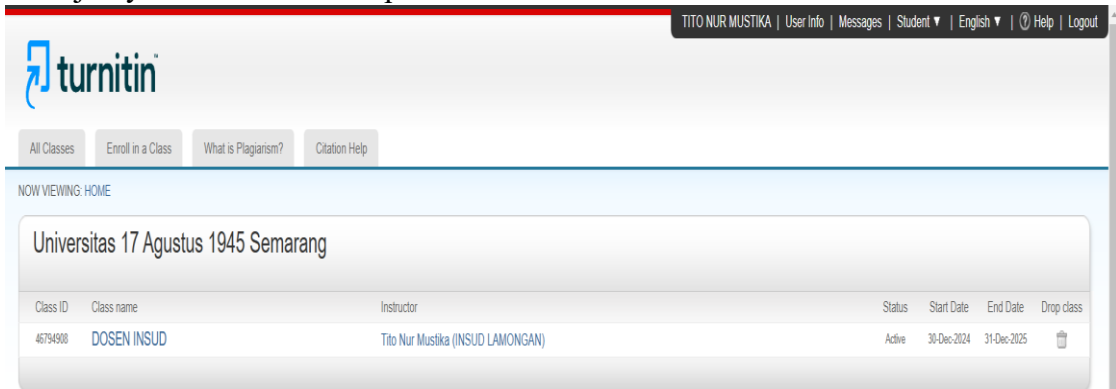
c. Consent to the processing of Your Personal Data is not required due to the lawful basis for processing described at Section B, paragraphs 1 and 2 above.

12. Your 'click-through' of this User Agreement signifies that you have read and understood the information within it.

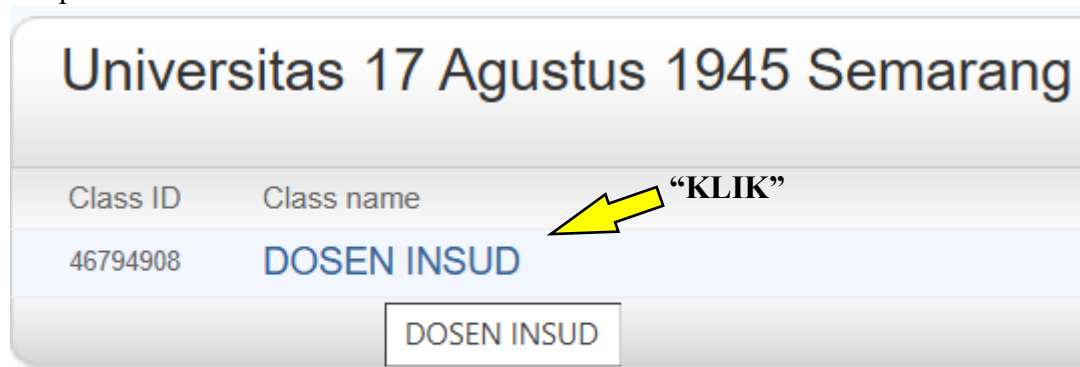
centang  I'm not a robot

**Pilih**

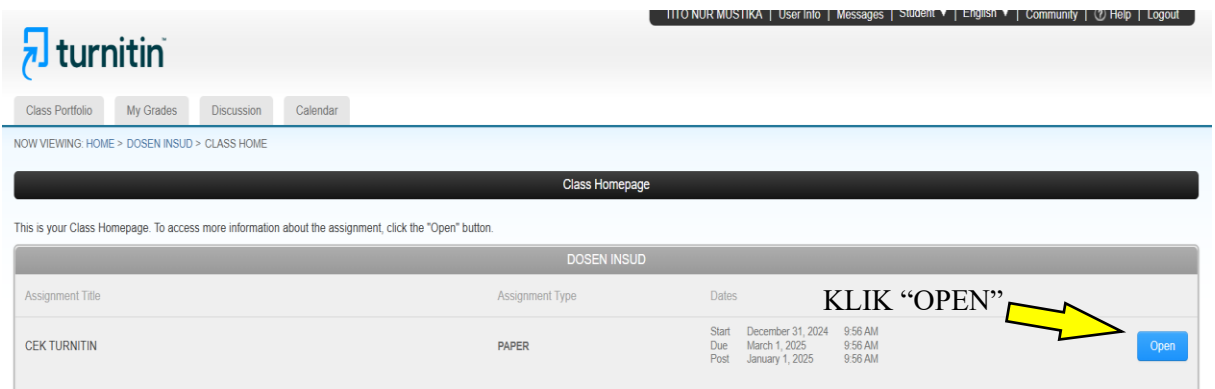
6. Selanjutnya akan muncul tampilan berikut :



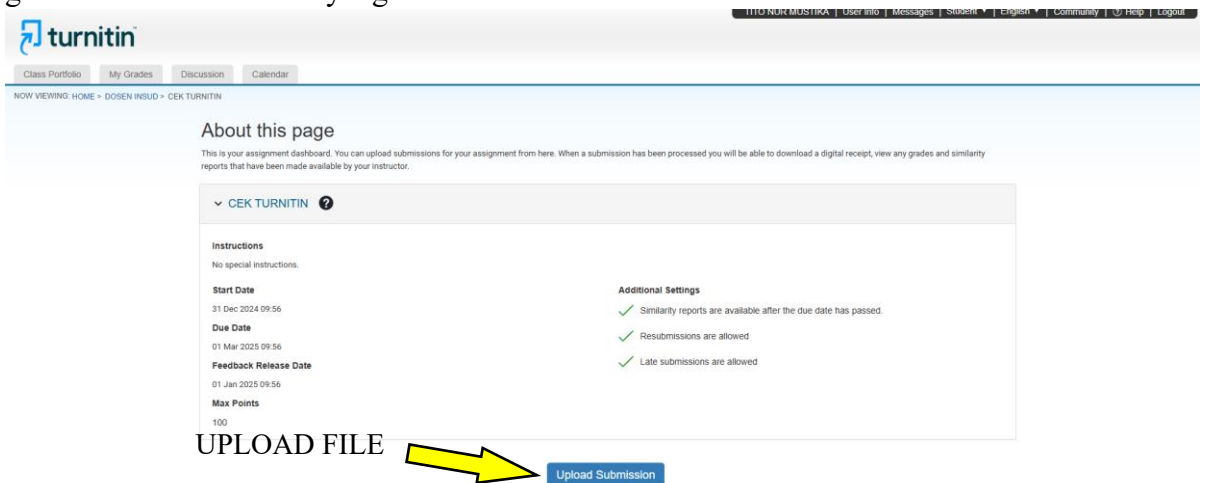
7. Klik pada kolom class name “ DOSEN INSUD”



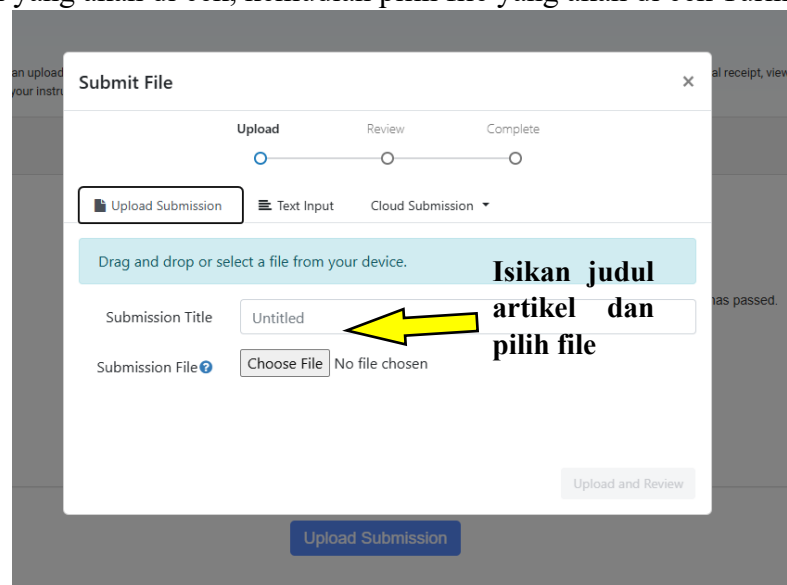
8. Tampilan berikut ini untuk pengajuan cek Turnitin . Pilih “Open” pada tools warna biru.



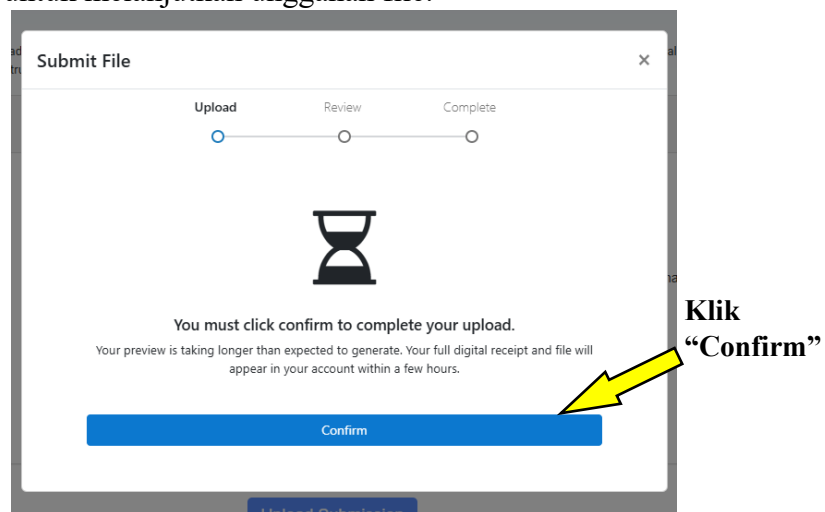
9. Selanjutna muncul halaman seperti berikut . kemudian klik “ Upload Submission” guna men-submit artikel yang akan di cek Turnitin.



10. Isikan judul yang akan di cek, kemudian pilih file yang akan di cek Turnitin.



11. Pilih “Confirm” untuk melanjutkan unggahan file.



12. Setelah diunggah, silahkan “refresh” halaman secara berkala setiap 3 detik sekali. Jika tidak kunjung muncul dalam kurun waktu 15 menit silahkan hubungi LP2M INSUD LAMONGAN untuk segera dilakukan cek Turnitin (as administrator).

About this page

This is your assignment dashboard. You can upload submissions for your assignment from here. When a submission has been processed you will be able to download a digital receipt, view any grades and similarity reports that have been made available by your instructor.

> CEK TURNITIN ?

Paper Title	Uploaded	Grade	Similarity
kepemimpinan	31 Dec 2024 21:16	--	--

“Refresh” sampai muncul persentase

13. Proses dikatakan berhasil bila sudah muncul persentase pada kolom similarity.

About this page

This is your assignment dashboard. You can upload submissions for your assignment from here. When a submission has been processed you will be able to download a digital receipt, view any grades and similarity reports that have been made available by your instructor.

> CEK TURNITIN ?

Paper Title	Uploaded	Grade	Similarity
kepemimpinan	31 Dec 2024 21:16	--	42%

Klik judul untuk hasil lebih detail

Nilai presentase

14. Untuk hasil lebih detail, klik judul yang berwarna biru, maka akan tampil sebagai berikut :

Standard Report ⓘ

English Report Unavailable [More Info](#)

Nilai presentase lebih detail → **41% Standard Similarity** [Filters](#)

Sources

Show overlapping sources ⓘ

15. Anda juga dapat memilih settingan yang diinginkan atau disesuaikan dengan persyaratan yang ada, misalkan : dibatasi sebanyak 15 kata yang boleh sama. Maka pilih “ filters” dan centang “exclude small matches” dan isikan 15 , lalu tekan “ Apply Filters” .

**Filters**  
← Back to Similarity Report

**41% Standard Similarity**  
850 Matching Text Blocks

**Compare submissions against** ⓘ  
Select at least one source type to check for similarity.

- Student database  
Inherited from Assignment Settings
- Internet content
- Periodicals, journals and publications

**Exclusion filters** ⓘ

- Exclude bibliography
- Exclude quoted text
- Exclude cited text
- Exclude small matches

Set match exclusion threshold

15

Cancel Apply Filters

**centang**

**Isi min. 8 atau sesuai kebutuhan**

**Klik “ Apply Filters”**

16. Maka akan berubah hasilnya menjadi seperti berikut

**Filters**  
← Back to Similarity Report

**36% Standard Similarity**  
521 Matching Text Blocks

**Compare submissions against** ⓘ  
Select at least one source type to check for similarity.

- Student database  
Inherited from Assignment Settings
- Internet content
- Periodicals, journals and publications

**Exclusion filters** ⓘ

- Exclude bibliography
- Exclude quoted text
- Exclude cited text
- Exclude small matches

Set match exclusion threshold

15

Nilai setelah di filter

17. Dan ada banyak pilihan filter,

- Exclude bibliography artinya tidak termasuk daftar Pustaka
- Exclude quoted text artinya tidak termasuk kalimat langsung /tanda petik (“...”)
- Exclude cited text artinya tidak termasuk catatan kaki
- Exclude small matches artinya tidak termasuk pencocokan sedikit kata.

**Catatan :**

**Filter disesuaikan dengan acuan yang ditetapkan oleh suatu lembaga, diambil contoh litapdimas, litapdimas memperbolehkan hanya 15 kata exclude small matches, maka hanya filter exclude small matches saja yang dicentang (abaikan yang lain). Dampak dari mengaktifkan semua filter, dapat menghasilkan perbedaan nilai Turnitin dengan lembaga lain yang tidak mengaktifkan filter. Bisa jadi disini nilai rendah disana nilai tinggi. Sehingga, harus dipahami betul syarat atau ketentuan lembaga yang meminta nilai Turnitin.**

Berikut hasil apabila semua filter diaktifkan :

Hasil setelah  
centang semua  
filter



**Filters**  
[← Back to Similarity Report](#)

**24% Standard Similarity**  
301 Matching Text Blocks

Compare submissions against [?](#)  
Select at least one source type to check for similarity.

- Student database  
Inherited from Assignment Settings
- Internet content
- Periodicals, journals and publications

Exclusion filters [?](#)

- Exclude bibliography
- Exclude quoted text
- Exclude cited text
- Exclude small matches

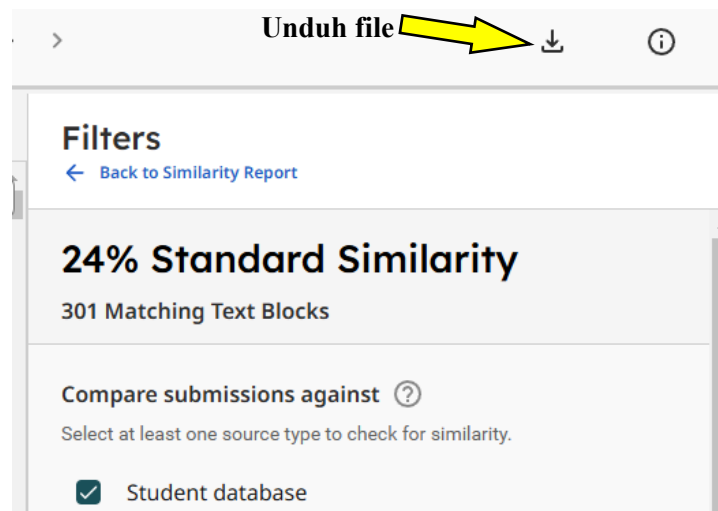
Set match exclusion threshold

15 [Words](#)

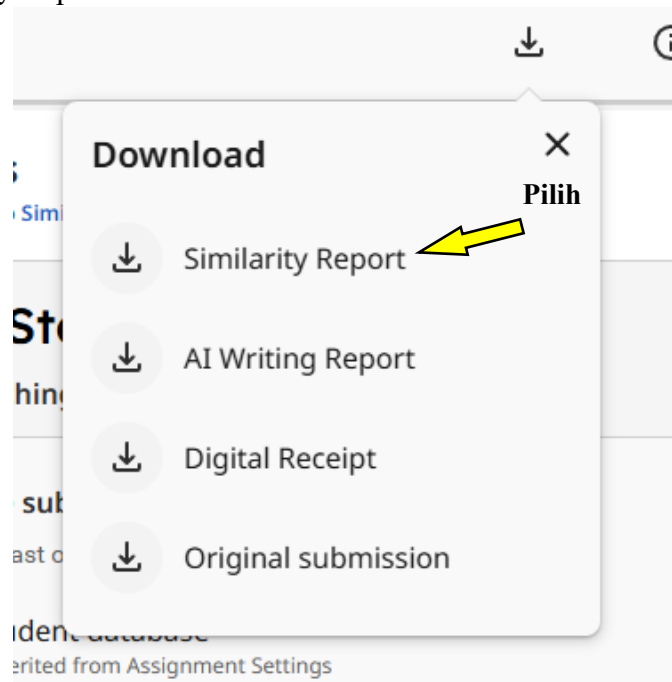
[Cancel](#) [Apply Filters](#)



18. Untuk mengunduh file hasil cek Turnitin, klik tanda unduh di pojok kanan atas. Nomor 2 dari kanan.



19. Pilih "Similarity Report"



20. Hasil pdf dapat dilihat di halaman 2 dari pdf beserta filter-filter yang diaktifkan.

The screenshot displays the Turnitin Integrity Overview page. At the top, it shows the Turnitin logo, 'Page 2 of 238 - Integrity Overview', and the submission ID '1:3123235089'. The main heading is '24% Overall Similarity', with a sub-note: 'The combined total of all matches, including overlapping sources, for each database.' Below this, the 'Filtered from the Report' section lists: Bibliography, Quoted Text, Cited Text, and Small Matches (less than 15 words). A yellow arrow points to this list with the text 'Filter-filter yang diaktifkan'. The 'Top Sources' section shows: 24% Internet sources, 6% Publications, and 11% Submitted works (Student Papers). A yellow arrow points to this section with the text 'Asal sumber yang terdeteksi'. The 'Integrity Flags' section shows '0 Integrity Flags for Review' and 'No suspicious text manipulations found.' A blue callout box contains a note: 'Our system's algorithms look deeply at a document for any inconsistencies that would set it apart from a normal submission. If we notice something strange, we flag it for you to review. A Flag is not necessarily an indicator of a problem. However, we'd recommend you focus your attention there for further review.'

**Selamat mencoba.**  
**Silahkan hubungi LP2M apabila ada kendala.**  
**Terima kasih.**